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Balsall Parish Council Meeting

Wednesday 8th April 2026 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.

The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
1st April 2026

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:** Cllr R Lloyd
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 11th March 2025
- 5. Public Forum**
Residents are invited to make representation on items on this agenda, and these will be invited by the Chairman immediately before the meeting considers that item. Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting

6. Ward Councillors to provide an update on items of interest

7. Planning

(7.1) To respond to the following Planning Applications:

PL/2025/02282/TPO 8 Speedwell Drive Balsall Common CV7 7AU - Fell and remove 1 No. Scotts pine tree at front of property – comments due 31st March

PL/2026/00536/MINFHO 4 Alder Lane Balsall Common CV7 7DZ - Loft space conversion into two en suite bedrooms – comments due 10th April

PL/2026/00446/TPO 21 Speedwell Drive Balsall Common CV7 7AU - Reduce cherry tree T1 by circa 30% of canopy size to rebalance, remove head weight on main leader by 50% and shorten fissured stem by 50%, then reduce remainder to form new canopy outlines balanced back over root plate – comments due 15th April

PL/2026/00614/VAR 15 Wootton Green Lane Balsall Common CV7 7EZ - Variation of condition number 1 (Plans) following planning approval

PL/2022/01664/MINFHO dated 1.12.2023 for Part two storey, part single storey rear extension with internal works, loft extension and conversion and a single storey detached outbuilding. Namely: Amending to the side and rear elevations whilst maintaining the front aesthetic elevation. Relocation of solar panels. Addition of external wall insulation to existing walls where indicated as it was missed from the original application – comments due 22nd April

(7.2) To note the following Planning determinations;

PL/2026/00138/MINFHO Holly Hill, Holly Lane, Balsall Common – **APPROVED**

PL/2026/00103/PNCUDW Oakes Farm Balsall Street Balsall Common – **REFUSED**

PL/2026/00347/MINFHO Beechwood House Kelsey Lane – **APPROVED**

PL/2026/00349/PN Land Off Barston Lane Barston – **Prior Approval Not Required**

(7.3) Awaiting Planning decisions;

PL/2023/00963/PPFL Land off Oxhaves Close, Balsall Common

PL/2023/01520/PPOL Land at Station Road Balsall Common

PL/2025/00642/LBC Cottage Farm Frog Lane Balsall Common

PL/2025/00641/MINFHO Cottage Farm Frog Lane Balsall Common

PL/2025/01003/ADV Roundabout at Junction of Kenilworth Road and Station Road, Roundabout at Junction of Dengate Drive and Chapel Drive; Roundabout at Junction of Kenilworth Road and Hallmeadow Road

PL/2025/01964/PPRM Land At Frog Lane Balsall Common Solihull

PL/2025/01826/PPFL Land At Oakes Farm Balsall Street Balsall Common

PL/2025/02252/PIP Land at Wootton Lane, Balsall Common – Permission in principle for the construction of 6 no. dwellings.

PL/2025/02275/PPOL Land Off Windmill Lane Balsall Common Solihull - Outline planning permission for the development of up to 80 dwellings

PL/2025/02379/PPFL Hollybush Farm Holly Lane Balsall Common Solihull

PL/2025/02320/MINFHO 4 Drybrooks Close Balsall Common CV7 7PY

PL/2026/00232/TPO 12 Alder Lane Balsall Common Solihull CV7 7DZ

PL/2026/00236/MINFHO Burberry Grove Balsall Common Solihull CV7 7RB

PL/2026/00407/PPFL Holly Hill Holly Lane Balsall Common

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.03.26 – 31.03.26

(8.2) To note the Cashbook and Reserve Movements reports for March 2026

(8.3) To approve the following payments below for the month of April 2026

(8.4) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.3)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
19.03.26	2484	Vish Gardening	Winter planting	-	88.50
11.03.26	2465	Vish Gardening	3 days labour	-	465.00
25.04.26	Payslip	Tracey Carpenter	Salary	-	-
25.04.26	Payslip	Mary Bird	Salary	-	-
01.04.26	26-04-034	Fairways	Willow Park	74.05	444.30
01.04.26	26-04-034	Fairways	Cemetery	134.79	808.74
01.04.26	26-04-034	Fairways	Oakley	70.82	424.96
23.03.26	Amazon Receipt	Tracey Carpenter	Cable & brackets	-	22.97
06.03.26	4410496774	Viking Raja	Ink cartridges	21.79	130.73
16.03.26	4550	Pied Piper	March Mole Control	17.00	102.00
10.04.26	Invoice to follow	JB Plastering & Rendering	Memorial Wall Approved 18.02.26 Agenda Item 10.	-	820.00

(8.5) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit total £97.69

For the period 01.02.26 – 28.02.26

* Monthly Fee £3.00

* Tesco, office cleaning supplies £10.50

*Safelincs Defib Pads £84.19

(8.6) Proposal for Council to note 1st of 2 Precept Payments of £72,500 to be received from SMBC on 7th April 2026 payment reference 350348

9. Proposal for Council approval of a Small Grant application in the amount of £200 submitted by The Jubilee Centre – towards a project to buy a table tennis table

10. Proposal for Council to receive a report on the meeting with Solihull Highways on 17th March 2026

11. **Proposal** for Council to receive an update on the Older Adults Event held at the Village Hall in Conjunction with SMBC Community Development Team on Friday 27th March
12. **Proposal** from the Staffing Committee to update the Council on the adoption of the new and updated Employee Handbook with a note to commend the work of the Deputy Clerk in putting it together
13. **Proposal** for Council to consider the Neighbourhood Governance Pack which aims to raise awareness of, and concerns about, neighbourhood governance proposals within the English Devolution and Community Empowerment (EDCE) Bill, discuss potential implications and decide if there are any actions they wish to take
14. **Proposal** for Council to note that Cllr. Tindall has been appointed as a trustee of the Birmingham International Airport Community Trust Fund
15. **Proposal** for Council to note the outcome of the Governance Committee meeting on 25th March
16. **Proposal** for Council to consider funding up to £60 (of a total of up to £100) for a "thank you" gathering of the litter picking group
17. **Proposal** for Council to receive a verbal update on the progress of the Oakley Playground Working Group
18. **Proposal** for Council to review the **correspondence** and determine what if any further action is required:
 - * Email received and previously circulated to Council regarding the Frog Lane Reserved Matters planning permission PL/2025/01964/PPRM
 - * Email received regarding appointing representatives from Balsall PC to join the Lant Charity
19. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
20. **Date and Venue of Next Meetings:**
 - Annual Parish Assembly** Thursday 16th April 2026 7:00pm Main Hall, Balsall Common Village Hall
 - Annual Parish Council Meeting** Wednesday 13th May 2026 7:30pm Westlake Room, Balsall Common Village Hall

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.